

**South Natomas TMA™
Board of Directors Meeting
Wednesday, November 12th, 2025
Meeting Minutes**

I. Call to Order

SNTMA President Eduardo Cavazos called the meeting to order via video conference call at approximately 7:32AM on Wednesday, November 12th, 2025, in Sacramento, CA. Attending were Eduardo Cavazos, Martin Christian, Natali Guerrero-Gonzalez, David Pavolko, Shana Powell and SNTMA staff Stephanie Merten and Jason Vitaich.

II. Approval of Previous Meeting's Minutes

A motion was made to approve October 8th, 2025 SNTMA Board Meeting Minutes. The motion was moved by Eduardo Cavazos, seconded by David Pavolko. The motion passed unanimously, 5:0.

III. New Business

The SNTMA Board went into closed session via Zoom breakout room at 7:33am. They returned to the main virtual meeting room at approximately 7:55am. The following actions were reported out of closed session by SNTMA president Eduardo Cavazos:

A motion was made by David Pavolko to approve a 5% salary increase for Executive Director Jason Vitaich as well as Membership Services Manager Stephanie Merten, effective in 2026. The motion was seconded by Martin Christian. The motion passed unanimously, 5:0.

A motion was made by David Pavolko to approve payment of PTO hours as requested by staff and as budgeted for in 2025. The motion was seconded by Shana Powell. The motion passed unanimously, 5:0.

A motion was made by Shana Powell to approve the annual bonuses for staff, as budgeted for in the 2025 SNTMA budget. The motion was seconded by Martin Christian. The motion passed unanimously, 5:0.

Executive Director Jason Vitaich delivered the following report:

2025 dues collection is going well, with 92% of dues collected as of November 2025.

Stephanie Merten delivered the following Membership Report:

- **Campaigns and events promoted through the Commuter Club (October)**
 - 10.23.25 Programs and Benefits email sent to all member companies – Programs & Services
 - Weekly emails to Property Managers requesting current tenant lists for 2026 budget planning and invoicing.

○ **Programs (October)**

- 41 Telecommute subsidies awarded for the month of October
- 7 Carpool subsidies awarded for the month of October
- 20 Low Emissions subsidies awarded for the month of October
- 1 Transit subsidy awarded for the month of October
- 0 Amtrak subsidies awarded for the month of October
- 2 Bike Maintenance subsidies awarded for the month of October
- 1 Walk subsidy awarded for the month of October
- 0 Residential Car Charging Station subsidies awarded for the month of October
- 0 Emergency Ride Home vouchers
- Facebook 654 Followers
- 11.4.25 Monthly Facebook Contest entry five entries/five people, all chose Amazon gift cards
- 11.5.25 Weekly Drawing for 5 October trip log keepers - \$25 Amazon cards

Meetings:

10.16.25 Fourth Quarter Discussion – Open Forum – 2026 Dues Increase – Zero attendees

November 2025:

- Email October subsidies, Facebook monthly prizes, weekly Amazon drawing gift cards (for trip calendar keepers) and “like.”
- Reconciling Property Manager tenant lists with SNTMA membership records in QuickBooks.
- 2026 Q1 Virtual Discussion and 2026 Annual Meeting

All Trips	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	473	147	1,446	56	352	1,534
Commute Trips	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	446	146	1,446	41	329	1,504
Ave. Trip Distance	17.7	13.4	18.8	0.5	5.8	18.3
Reduced VMT	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	8,368	1,950	54,468	18	1,924	
Gallons of Gas Saved	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	335	82	2,096	1	81	
Reduced Co2 (tons)	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	3.29	0.80	20.5	.01	.79	
Money Saved	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	\$5,856	\$1,365	\$38,128	\$13	\$1,347	

Calories Burned				Walk	Bike	
				2,152	66,672	

Parking spots saved, average per weekday, 54

Adjourn

The meeting adjourned at approximately 8:23AM. The next SNTMA Board meeting is scheduled for Wednesday, December 10th, 2025, at 8:00 AM via video conference call in Sacramento, CA.

Respectfully submitted,

Shana Powell
SNTMA Secretary